Candlelight Christian Fellowship

Parking Lot Policy

Product Sales / Car Washes / Events

Any person desiring to hold a product sale, car wash or event in the Candlelight / Skate Plaza parking lot must follow the following guidelines.

1) Please fill-out a "Candlelight Facility & Parking Lot Use Form" to accompany this form. Please read Candlelight Facility Lease Agreement (Terms & Conditions) and return the signature page along with this form. Return 3 forms total.*****
2) The product sale, car wash or event must not remain in the parking lot for more than 1 week.
3) The product sale, car wash or event must carry insurance and name Candlelight Christian Fellowship, Candlelight Fellowship, Inc., Candlelight Outreach Ministries, Inc. DBA Skate Plaza CCF as additionally insured for the duration for no less than $1,000,000.00 (One Million Dollars).*****
4) The party holding a product sale, car wash, or event must submit for review all signage prior to product sale, car wash or event for approval.*****
5) All product sale, car wash or event applications shall be submitted for approval at least four weeks in advance of the product sale, car wash or event.
6) I agree to pay Candlelight Christian Fellowship the following parking lot fees on the **first day** of the event*****:

General Cleaning Fee	Water (if applicable)	Power (if applicable)
$50.00 (one time charge)	$10.00 per day	$50.00 per day

*******Exceptions include the Candlelight AWANA, Children's Ministries, and Youth Departments*

Release of Liability

I _____, Driver's License Number _____ have read the above 6 items and agree to the conditions as stated. Furthermore, I release Candlelight Christian Fellowship, Candlelight Fellowship, Inc., Candlelight Outreach Ministries, Inc. DBA Skate Plaza CCF, and all related employees, staff, board of directors, and members from any and all liability related to my product sale, car wash or event. I take full responsibility for any theft, vandalism, damages, et al. to said product sale, car wash or event equipment, products, signage, et al. I also herein provide proof of insurance for my product sale, car wash or event. I am also willing to allow the CCF building department or its staff to enter the segregated location of said product sale, car wash or event if needed.

_____ _____ _____

Print name Signature Date

Date of Event:_____

Type of Event: _____

↓ (Office Use Only) ↓

Approval Date: _____

Staff Signature _____

Proof of Insurance Received ❑ Yes ❑ No

Payment Received on _____ Check Number _____ Amount_____

Staff Signature _____

Notes:_____

Please Note: Keep Parking Lot Policies original copies in the files upstairs with the Facility & Parking Lot Use Form