



# Candlelight Christian Fellowship

## CONGRATULATIONS!

Getting engaged and setting a wedding date is certainly one of the most joyful moments of your life. It is also a serious time, filled with excitement and responsibility.

Enclosed is a Wedding Packet with important documents. If you wish to have your wedding ceremony at the church or at another facility by one of our Pastors, please follow the procedure below:

**Member of Candlelight Christian Fellowship:** Only active members in good standing for at least 6 months can use the facility for a wedding, or request to have one of our Pastors officiate the wedding at another facility.

**Facility Use Form/CCF Building Rates:** If you haven't already done so, please fill out a Facility Use Form for our Facility Manager and pick up a copy of the CCF Building Rates.

**Candlelight Facility & Parking Lot Lease Agreement:** Please be sure to read through the lease agreement, sign and date the last page.

**Wedding Reservation Form:** If you haven't already done so, please fill out the Wedding Reservation Form and return the form at your earliest convenience. Please keep a copy for your files. We will keep this form with the Facility Request Form for building use and also with your pre-counseling file.

**Pre-Counseling Questionnaire:** Please fill out this form at least 6 weeks prior to your first pre-marriage counseling appointment. The bride and groom will need to fill-out separate forms.

**Pre-Marriage Counseling Questionnaire:** ALL couples getting married at Candlelight Christian Fellowship, or request to have one of our Pastors officiate the wedding at another facility must complete pre-marital counseling/classes.

The counseling/classes will last approximately 5 weeks with 1 to 1 ½ hour sessions. Special needs/circumstances/problems may require additional sessions as the Pastor deems necessary. Couples are required to complete all appointments prior to their wedding date. The Pastor will determine marriage eligibility and to assist the couple in Biblical principles for marriage:

“Because of scriptural emphasis placed on the marriage commitment, Candlelight Christian Fellowship desires to help prepare couples for a lasting marriage. Therefore, all couples that are active members of Candlelight and who schedule our facility, or another facility for their wedding ceremony are required to participate in a pre-marital counseling program. The counseling will assist in equipping the engaged couple in Biblical principles for a successful marriage.”

Your completed Pre-Marriage Counseling Questionnaire, with a photo of the couple attached, must be returned to Candlelight prior to scheduling your first pre-marital appointment. Before returning the questionnaire, please be sure your pre-counseling questionnaire is returned 6 weeks prior to your first appointment as indicated above.

We are honored that you chose to have your wedding at Candlelight or chose one of our Pastors to facilitate your wedding ceremony at another facility. If you have any questions, please don't hesitate to call the church.

God bless you,  
Candlelight Christian Fellowship

*See Wedding Forms Check-off list on the back*

## Wedding Forms Check-off List

**Facility Request Form:** Return ASAP to confirm date on church calendar.

Date returned: \_\_\_\_\_

**Candlelight Facility & Parking Lot Lease Agreement:** Return along with Facility Request Form

Date returned: \_\_\_\_\_

**Wedding Reservation Form:** Return at your earliest convenience. This form will be filed with facility request form for building use and in your pre-marital file.

Date returned: \_\_\_\_\_

**Pre-Counseling Questionnaire:** Please return this form 6 weeks prior to your first pre-marriage counseling appointment. Bride and groom fill out separate forms.

Date returned: \_\_\_\_\_

**Pre-Marriage Counseling Questionnaire:** Return completed Pre-Marriage Counseling Questionnaire, with a photo of the couple attached, to Candlelight prior to scheduling your first pre-marital appointment. Before returning the questionnaire, please be sure your Pre-Counseling Questionnaire is returned 6 weeks prior to first appointment as indicated above.

Date returned: \_\_\_\_\_

**Pre-Marriage 5 Week Study:** Please keep copies of this study as part of your pre-marital counseling/classes appointments.