



Pre-Marriage Wedding Instructions & Check-Off List

CONGRATULATIONS!

Getting engaged and setting a wedding date is certainly one of the most joyful moments of your life. It is also a serious time, filled with excitement and responsibility.

If you wish to have your wedding ceremony at the church or at another facility by one of our Pastors, please follow the important procedure below:

Member of Candlelight Christian Fellowship: Only active members in good standing for at least 6 months can use the facility for a wedding, or request to have one of our Pastors officiate the wedding at another facility.

Facility Use Form/CCF Building Rates: If you haven't already done so, please fill out a Facility Use Form for our Facility Manager and pick up a copy of the CCF Building Rates.

Candlelight Facility & Parking Lot Lease Agreement: Please be sure to read the lease agreement, sign and date the last page.

Wedding Reservation Form: If you haven't already done so, please fill out the Wedding Reservation Form and return the form at your earliest convenience. Please keep a copy for your files. We will keep this form with the Facility Request Form for building use and with your pre-counseling file.

Pre-Counseling Questionnaire: Required for all types of counseling.

Pre-Marriage Counseling Questionnaire: ALL couples getting married at Candlelight Christian Fellowship, or request to have one of our Pastors officiate the wedding at another facility must complete pre-marital counseling/classes.

The counseling/classes will last approximately 4 weeks with 1 to 1 ½-hour sessions. Special needs/circumstances/problems may require additional sessions as the Pastor deems necessary. Couples are required to complete all appointments prior to their wedding date. The Pastor will determine marriage eligibility and to assist the couple in Biblical principles for marriage:

“Because of scriptural emphasis placed on the marriage commitment, Candlelight Christian Fellowship desires to help prepare couples for a lasting marriage. Therefore, all couples that are active members of Candlelight and who schedule our facility, or another facility for their wedding ceremony are required to participate in a pre-marital counseling program. The counseling will assist in equipping the engaged couple in Biblical principles for a successful marriage.”

Please call the church at least 6 weeks prior to your wedding date for the first counseling appointment. ALL FORMS NEED TO BE RETURNED BEFORE YOUR FIRST APPOINTMENT. All the forms are on the website.

We are honored that you chose to have your wedding at Candlelight or chose one of our Pastors to facilitate your wedding ceremony at another facility. If you have any questions, please don't hesitate to call the church.

***God Bless You,
Candlelight Christian Fellowship***

Candlelight Wedding Check-off List

Facility Request Form: Return ASAP to confirm the date on the church calendar.

Date returned: _____

Candlelight Facility & Parking Lot Lease Agreement: Return along with Facility Request Form

Date returned: _____

Wedding Reservation Form: Return at your earliest convenience.

Date returned: _____

Schedule Pre-Marriage Counseling Appointment at least 6 weeks prior to your wedding date:

Date of 1st Counseling Appointment: _____

Pre-Counseling Questionnaire: Required for all types of counseling.

Date turned-in: _____

Pre-Marriage Counseling Questionnaire: Return completed Pre-Marriage Counseling Questionnaire, with a photo of the couple attached, to Candlelight prior to your first pre-marital appointment.

Date turned-in: _____