

Candlelight Wedding Reservation Form

All information will be kept confidential by Candlelight Staff

Please Note: Only active members in good standing can use the facility for a wedding. "Being a member of the church is a declaration of commitment. It is a commitment to the beliefs, vision, direction, and leadership life of the local church."

Today's Date: _____

Groom's Information:

Last Name: _____ First Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone #: _____ Cell #: _____ Email: _____

Bride's Information:

Last Name: _____ First Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone #: _____ Cell #: _____ Email: _____

Rehearsal Information:

Rehearsal Date: _____ Time: _____ Rehearsal Facility: _____

Rehearsal Address: _____ City: _____ State: _____ Zip: _____

Rehearsal Dinner? Yes No If yes, where: _____

Wedding Ceremony Information:

Wedding Date: _____ Time: _____ Wedding Facility: _____

Wedding Address: _____ City: _____ State: _____ Zip: _____

Reception Facility: _____ Reception time from: _____ to: _____

Reception Address: _____ City: _____ State: _____ Zip: _____

Number of guests expected: _____ Number of attendants in wedding party: Men _____ Women _____

Bridesmaid's colors: _____ Groom's colors: _____

Do you wish for a Candlelight Pastor to officiate the wedding? Yes No If yes, name: _____

Visiting Pastor to officiate or assist in the service? Yes No If yes, name: _____

Visiting Pastor Church Affiliation: _____ Phone #: _____

Wedding ceremony room(s): Sanctuary Chapel (2nd Floor)
 Our beautiful Bride's Room: Used for getting ready and taking photos (2nd Floor)

Do you have the following: Florist: Yes No If yes, name: _____ Phone #: _____

Photographer: Yes No If yes, name: _____ Phone #: _____

Will the photographer be taking pictures of the wedding party before or after the ceremony? Yes No

Do you want pictures with the minister? Yes No If yes, before or after the ceremony? Before After

Videographer: Yes No If yes, name: _____ Phone #: _____

Wedding Coordinator: Yes No If yes, name: _____ Phone #: _____

Wedding Decorator: Yes No If yes, name: _____ Phone #: _____

Clean-up Coordinator: Yes No If yes, name: _____ Phone #: _____

Do you have a processional and recessional? (i.e.: piano player, violinist, etc) Yes No

If yes, name: _____

If no, do you have a music CD? Yes No If yes, please give the CD to our tech crew **before** the wedding date.

If the wedding will be off the church site, does the facility or location have a sound system and piano/organ? Yes No

Additional Information:

Are you an active member of Candlelight in good standing? Yes No

Do you attend Candlelight regularly? Yes No If yes, for how long:_____

Important Note:

- If the wedding is at Candlelight Christian Fellowship, you may only use **non-drip candles**, and the bride and groom may only be showered with **birdseed or bubbles outside the church**. Clean-up must be done on the same day immediately following the ceremony.
- An honorarium for the Pastor is appropriate.

Pre-marital Counseling Requirements:

Because of scriptural emphasis placed on the marriage commitment, Candlelight Christian Fellowship desires to help prepare couples for a lasting marriage. Therefore, all couples that are active members of Candlelight and who schedule our facilities or another facility for their wedding ceremony are required to participate in a pre-marital counseling program. The counseling will assist in equipping the engaged couple in Biblical principles for a successful marriage.

Please note that you will need to complete a pre-counseling questionnaire and pre-marital counseling sessions. You may pick up the pre-counseling and pre-marriage counseling forms at the church, or you may access them on-line at our website under "Getting Married." Please contact the church office to schedule your counseling appointment.

Important: Please follow directions on the Pre-marriage Instructions & Check-off list located on our website.

Groom's Signature: _____

Date: _____

Bride's Signature: _____

Date: _____